



Food and Fund Drive DO'S and DON'TS

Please DO:

- **If possible, encourage monetary donations** so that the Pantry can purchase fresh food and buy what we need when we need it. [Go to our Tool Kit and download a flier template](#) to promote your drive and help explain how donations are used.
- **Check all dates. We cannot accept expired food.**
- **Donate only nonperishable food items.** (canned, boxed, etc.)
- **Give only standard size vs. big box items.** These are easier to distribute to families of all sizes and store on our shelves.
- **Check our [Current Needs List](#) for items that are most needed by the Pantry.** If there are products that are more urgently needed at the time of your drive, our pantry manager will let you know.

Please DON'T:

- **Donate open containers of food or product.** All food must be factory sealed.
- **Donate household items such as dishes, clothing, furniture, etc.** We can only accept food, personal care items or household cleaners.
- **Donate products that have already been opened,** such as antiperspirant, shampoo, detergent, etc.
- **Donate dirty containers** of food or product.
- **Donate alcohol/tobacco** or related products.
- **Donate small pods for different manufacture coffee makers.** Most of our clients have regular percolators.
- **Give medicines or vitamins of any kind,** including over-the-counter.

Good luck with your drive, and thank you for your support of the Pantry!