

2023 Food Elves Crowdfunding Instructions

Step 1: Click <u>here</u> to go to the Food Elves Page, Then Click on Create My Own Fundraising Page





Step 2: Type in Your Name and Email Address (cannot be a franklinps.net email), Then Click Create My Page





Step 3: You Will Get This Message, Click Okay



The Franklin Pantry Food Elves are middle and high school students who volunteer to collect funds for The Pantry between December 1st and December 12th - The Twelve Days of Giving. The Food Elf Campaign began in 2006 when two local students wearing elf hats and pulling a red wagon collected food for The Pantry in their neighborhood. 100% of donations collected by the Elves are used by The Pantry to purchase healthy food, personal care and household products for the more than 1,100 people we



Step 4: Open Your Email and Follow the Instructions

- You will have received two emails from <u>mduffy@franklinfoodpantry.org</u>
- One subject will say "Support My Fundraising Efforts" and the other will say "Personalize Your Crowdfunding Page" Do Not Share Link
- Open the Personalize Your Crowdfunding Page email



Step 5: Click Personalize My Page

Franklin Food Pantry



Congratulations,

Your Crowdfunding page for "Franklin Food Elves 2023" has been created.

You can personalize your page to share more about yourself and your goals with supporters.

Please note if you receive cash or check gifts as part of this campaign, please contact us for instructions on how to deliver these payments and have them reflected in your goal.

Personalize my page!



The link to personalize your page should not be shared.

Personalizing your page will make it more effective:

- Share your story Write about your passion and commitment to our mission.
- · Add a photo Use your picture or another image that resonates with supporters.
- Set your goal Show supporters how close you are to your target funding level.
- Make a donation People are more likely to donate when they see others gave too.



Step 6: Change Your Goal from \$50,000 to \$500 (or More!)

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Step 7: Customize the Message In Your Own Words Then Click Save and Publish







Step 8: Your Page Is Now Live! Click Got It!





Step 9: Click Email Me A New Link For This Page









Step 10: Open the Support My Fundraising Effort Email, Click Forward, Add a Personal Message, and Send It to All Your Family and Friends!



Step 11: Post About Your Fundraiser to Social Media Using Your Own Words

Possible message:

Hi everyone! I'm a Franklin Food Elf this year and I'm raising funds for the Franklin Food Pantry so our neighbors can have a brighter and merrier holiday season. Please help me meet my \$_____ goal!

Make a donation today on my page! Thank you!

Insert your page URL (access your link by clicking the "Donate to My Cause" button in your "Support My Fundraising Effort" email (see previous slide)

Or Insert a QR code for your page



Questions?

- About setting up your page
 - Email <u>mduffy@franklinfoodpantry.org</u>
- About the Food Elves Campaign
 - Email jjohnson@franklinfoodpantry.org



WHAT DOES A FOOD ELF DO?



- Sign up by 11/8 for in person fundraising
- Sign up by 11/30 for online only fundraising
- You're assigned a district parent
- District parent provides envelopes, map of your route & all the info!
- The Pantry emails an Elf Toolkit upon signup
- Personalize your flyer

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- Distribute flyers & envelopes to your route on assigned day
- Collect donations on assigned day
- Set up online giving pages
- Get 10-12 community service hours